



**LAINGSBURG MUNICIPALITY
NOTICE 106/2025
AUDIT COMMITTEE**

The Municipality of Laingsburg is seeking one (1) independent member of the public with appropriate qualifications to serve on the Audit Committee.

Objectives and Responsibilities

a) The Audit Committee is an independent advisory body that must advise the Municipal Council, Political Office Bearers, the Accounting Officer, and the Management Staff of the Municipality on matters relating to –

1. Internal Financial Control and Internal Audit;
2. Risk Management;
3. Accounting Policy;
4. The adequacy, reliability, and accuracy of financial reporting and information;
5. Performance Management;
6. Effective Management;
7. Compliance with the Local Government: Municipal Finance Management Act, the annual Division of Revenue Act, and any other applicable legislation;
8. Performance evaluation; and
9. Any other issues referred to the Committee by the Municipality.

b) The Annual Financial Statements must be reviewed in order to provide the Council of the Municipality with an authoritative and credible opinion on the financial position of the Municipality, its efficiency and effectiveness, and its overall level of compliance with the Municipal Finance Management Act, the annual Division of Revenue Act, and any other applicable legislation;

c) Provide feedback to the Council on any matters raised by the Auditor-General in the Audit Report;

d) Undertake such investigations into the financial affairs of the Municipality as the Council may request; and

e) Perform such other functions as may be prescribed.

APPLICANTS' PROFILE AND REQUIREMENTS

- A general understanding of Internal and External Audit functions, policies, and procedures;
- Understanding the purpose of a corporate service, with previous experience in the corporate and/or public sector, principles, procedures, and practices at a senior management level;
- Skills or expertise in the fields of law, business accounting, corporate governance, human resources practice, and performance management systems;
- Knowledge of management principles and ethics in order to identify significant deviations from sound management practice;
- Must prioritise the interests of the Municipality at all times;
- Established membership of a recognised professional body will be an advantage;
- Applicants must reside within the boundaries of Laingsburg Municipality as well as the Central Karoo District; and
- Must have no criminal record.

TERM OF OFFICE AND REMUNERATION

- The Audit Committee meets at least four times per year.
- Members are appointed for a maximum period of three years.
- Remuneration is a sitting allowance, calculated per hour. The minimum duration per meeting is set at 03:00. Travel costs will be covered for those residing outside the Laingsburg Municipal Area.

SUBMISSION OF APPLICATIONS

Applications accompanied by a comprehensive Curriculum Vitae and certified copies of qualifications must be marked "Private and Confidential: Audit Committee Application" and addressed to:
The Municipal Manager, Private Bag X4, Laingsburg, 6900.

CLOSING DATE FOR APPLICATIONS – Friday: 12 September 2025

Further details are available from Mr P. Post, telephone number 023-5511019.

J. Bodysen
Municipal Manager
Municipal Offices
Private Bag X4, Laingsburg
Tel.: (023) 5511019

28 August 2025