



**LAINGSBURG MUNICIPALITY**  
**EXTERNAL VACANCY**  
**LAINGSBURG AREA**  
**NOTICE NUMBER 46 / 2026**

**CLEANER/MESSENGER X2**  
**DEPARTMENT: OFFICE OF THE MUNICIPAL MANAGER**  
**DIVISION: CORPORATE SERVICES**  
**SUB SECTION: CLEANING SERVICES**  
**SALARY SCALE: Post Level T4: R135 398,64 - R159 058,44 per annum**  
**Additional Benefits: Medical aid (optional), Pension, 13<sup>th</sup> cheque**

**REQUIREMENTS**

- Basic Literacy (Grade 9)
- 0-1 years' experience
- Must be medically fit and physically able to perform cleaner and messenger duties

**KEY COMPETENCIES**

- Applicants must be literate in at least two of the three official languages of the Western Cape.

**KEY PERFORMANCE AREAS**

- Cleaning and maintaining hygiene standards
- Messenger Services
- Tea and Refreshment Services
- Must be able to work accurately and communicate with people

The Competencies level for this position is a Operational level 1 as stipulated in Annexure A of the Municipal Staff Regulations Government Notice R890 as promulgated in Government Gazette 45181 dated 20 September 2021 and comprises of the following competencies.

Functional Competencies	Public Service Orientation Competencies	Personal Competencies
<ul style="list-style-type: none"><li>• Managing Work</li><li>• Work Place Safety</li><li>• Task Accountability</li><li>• Quality Orientation</li><li>• Oral Communication</li></ul>	<ul style="list-style-type: none"><li>• Service Delivery Orientation</li><li>• Interpersonal Relationship</li><li>• Communication</li><li>• </li></ul>	<ul style="list-style-type: none"><li>• Action Orientation</li><li>• Resilience</li><li>• Accountability and Ethical Conduct</li><li>• Learning Orientation</li><li>• Impact and Influence</li><li>• Team Orientation</li></ul>

**CLOSING DATE: 05 JUNE 2026 @ 13H00**

Please note: By applying for this position, the candidate consents to verification checks of qualifications and criminal records. Originally completed applications, accompanied by originally-certified true copies of qualification certificates as well as required driver's licences. Professional Driver's Permits and registration certificates from professional bodies, where applicable. Receipt of applications will not be acknowledged and no supporting documents will be returned, No copies of certified copies will be accepted. No emailed or faxed applications will be considered. The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment shall be reconsidered.

Canvassing with councillors or any other decision-maker/member of the Selection Committee, is not permitted and proof thereof will result in disqualification of your application.

**Laingsburg Municipality is an Equal Opportunity Employer. Candidates from the designated groups, including those with disabilities are encouraged to apply. The requirements of the Employment Equity Act will be considered as part of the selection criteria/process. If you do not hear from us within 3 (Three) months of the closing date, please regard your application as unsuccessful. The Council reserves the right not to make an appointment and to add/amend/change the salary package.**

Submit your application on the Laingsburg Municipal application form (available at the office/municipal website) clearly stating for which post you apply for together with detailed CV and certified copies of qualification for the attention of The Municipal Manager, Private Bag X4, Laingsburg, 6900 or hand deliver applications at Laingsburg Municipality Offices at 2 Van Riebeeck Street, Laingsburg, at Department Corporate Services on or before the closing date.

Administrative enquiries should be forwarded to Human Resources, **Ms Noeline Gouws at (023) 5511 019**



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**JAFTA BOOYSEN**  
**MUNICIPAL MANAGER**

**20 May 2026**

**Municipal Offices**  
**Private Bag X4**  
**LAINGSBURG**  
**Tel: 023 5511 019**