Laingsburg

Munisipaliteit

Munisipale-geboue
Privaatsak X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Faks No. (023) 5511 019

Municipality

Municipal Buildings
Private Bag X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Fax No. (023) 5511 019

E-pos / E-mail : scm@laingsburg.gov.za

NOTICE: 113 / 2026
FORMAL WRITTEN PRICE QUOTATION: SCM-Q-2026-27-031

THE SUPPLY AND DELIVERY OF PERSONAL PROTECTIVE CLOTHING - TRAFFIC UNIFORMS

Laingsburg Municipality is requesting formal written price quotations from suitably experienced suppliers for the supply and delivery of personal protective clothing - Traffic Uniforms.

Bids may only be submitted on the bid documentation issued by the Municipality. Bid documents are available from Laingsburg Municipality, Municipal Buildings, 02 Van Riebeeck Street, Laingsburg from **13 October 2026** during working hours **(08:00 – 16:15).**

Bids must reach the SCM Offices by no later than **22 October 2026 @ 12:00 p.m.** via the following means of communication:

1. **Email**: scm@laingsburg.gov.za;
   Electronic submission (Email, no faxes allowed)
   Documentation to be emailed to the Supply Chain Management Unit.

The **bid must be valid for a period of 60 days** after the closing date. The bid will be subject to the Council's Supply Chain Management Policy, the Municipal Preferential Procurement Policy, and the Preferential Procurement Regulations, 2022.

The preferential points system applied (80/20) in terms of the Preferential Procurement Policy is as follows:

PRICE	80
B-BBEE STATUS LEVEL OF CONTRIBUTION	10
LOCALITY	10
TOTAL POINTS	100

The successful bidder must also be registered and tax-compliant on the Centralised Supplier Database (CSD). Tenderers can register on www.csd.gov.za

The municipality reserves the right to withdraw any invitation to tender, re-advertise, reject any formal written price quotation, or to accept a part of it. The municipality is not bound to accept the lowest bid or award a contract to the bidder scoring the highest point score.

Telegraphic, telephonic, facsimile and late bids will not be accepted.

NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE AS DEFINED IN THE MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (GOVERNMENT GAZETTE NO. 40553 DATED 20 JANUARY 2017).

Queries relating to this tender may be addressed to:

Technical Queries	Supply Chain Management Queries	Document Queries
Mr Neil Hendrikse Tel: (023) 55 11 019 nhendrikse@laingsburg.gov.za	Mr Keith Gertse Tel: (023) 55 11 019 scm@laingsburg.gov.za	Mr Nico Quinn Tel: (023) 55 11 019 scm@laingsburg.gov.za

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J BOOYSEN
MUNICIPAL MANAGER

13 OCTOBER 2026

MUNISIPALITEIT MUNICIPALITY uMASIPALA

FORMAL WRITTEN PRICE QUOTATION

NOTICE NUMBER:		**113 / 2026**	
FWPQ NUMBER:		**SCM-Q-2026-27-031**	
FWPQ DESCRIPTION:		**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**	
CLOSING DATE:	**22 OCTOBER 2026**	**CLOSING TIME:**	**12:00 p.m.**
Email: **scm@laingsburg.gov.za**; MUNICIPAL BUILDINGS 02 VAN RIEBEECK STREET LAINGSBURG 6900		**NB:** 1. All bids must be submitted on the official forms – (not to be retyped) 2. Bids must be completed in black and white **3. No bids will be considered from persons in the service of the state**	
Name of Bidder:			
Total Bid Price:			
Estimated Delivery / Completion Period:		**21 days (After receipt of official signed purchase order)**	
B-BBEE Status Level of Contributor:			
B-BBEE Status Level of Contributor points claimed:		**…… (maximum of 10 points)**	
Locality of supplier points claimed:		**…… (maximum of 10 points)**	

B-BBEE certificates or Sworn Affidavits submitted with the bid document MUST be VALID ORIGINAL BBBEE CERTIFICATES or VALID CERTIFIED COPIES OF THE B-BBEE CERTIFICATES OR SWORN AFFIVADITS

BIDDERS MUST SUBMIT VALID CERTIFIED PROOF OF REGISTERED BUSINESS WITHIN THE BOUNDARIES OF THE CENTRAL KAROO IN ORDER TO QUALIFY FOR LOCALITY OF SUPPLIER POINTS

INDEX PAGE

PART 1		
NO.	**ITEM**	**PAGE**
1.	Formal Written Price Quotation Notice and Invitation to Bid	**3**
2.	Municipal Bidding Document 1	**4**
3.	Municipal Bidding Document 4 – Declaration of Interest	**6**
4.	Municipal Bidding Document 6.1 - Preference Points Claim Form in Terms of the Preferential Procurement Regulations 2022	**9**
5.	Municipal Bidding Document 8 – Declaration of Bidder's Past Supply Chain Management Practices	**14**
6.	Municipal Bidding Document 9 – Certificate of Independent Bid Determination	**16**
7.	Certificate for Payment of Municipal Services	**20**
PART 2		
NO.	**ITEM**	**PAGE**
8.	Quotation Form	**22**
9.	Signatory of Authority	**23**
10.	Specifications / Terms of Reference	**26**
11.	Pricing Schedule / Bill of Quantities	**28**
12.	Form of Offer and Acceptance	**33**
13.	Declaration by Bidder	**35**
14.	Supporting Documents	**36**

LAINGSBURG MUNICIPALITY
REQUEST FOR QUOTATION NOTICE AND INVITATION TO BID

ADVERTISED IN:	**MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE, TENDER E-PORTAL**		
FWPQ NO:	**SCM-Q-2026-27-031**	**NOTICE NO:**	**113 / 2026**
PUBLISHED DATE:	**13 OCTOBER 2026**	**DEPARTMENT:**	**LAINGSBURG MUNICIPALITY**
Request for Written Quotation:	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**		
CLOSING TIME AND DATE:	NO LATER THAN **12:00 pm**	**ON THE DATE:**	**22 OCTOBER 2026**
	Bids must be submitted on the official forms and must be returned via: *Email*: **scm@laingsburg.gov.za**; or *Hand delivered to*: **MUNICIPAL BUILDINGS** **02 VAN RIEBEECK STREET** **LAINGSBURG** **6900**		

BID RULES:

1. Bids are to be completed in accordance with the conditions and bids rules contained in the bid document.
2. Bids may only be submitted on the bid documentation issued by the Municipality.
3. The Laingsburg Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.
4. Bids are subject to the Laingsburg Municipality Supply Chain Management Policy.
5. Price (s) quoted must be valid for at least sixty (60) days from date of your offer.
6. Price (s) quoted must be firm and must be indicated;
7. Only those suppliers who complies with specifications will be eligible for points.
8. The successful provider will be the one scoring the highest points.
9. Payments to the successful bidder in terms of this contract will be processed within 30 days after receipt of a valid tax invoice for goods and/or services rendered to the satisfaction of the municipality.
10. The lowest or any bid shall not necessarily be accepted and the Municipality reserves the right to accept any part of the bid.
11. Do not dismember this Bid Document (do not take it apart or put documents between its pages).
12. All other documents of the submission must be attached behind this bid document.
13. Please note that any suspicious collusive bidding behaviour and restrictive practices by bidders will be reported to the Competition Commission for investigation and possible imposition of administrative penalties.
14. Bidders who are not yet registered are required to register on the Central Suppliers Database (CSD). Bidders can register on the official website – www.csd.gov.za.

Bids shall be evaluated in terms of the Preferential Procurement Policy of Laingsburg Municipality	Bidders may claim preference points in terms of their B-BBEE status level of contribution and locality of supplier		
Preferential Procurement Point System Applicable	80/20	**Local Content Requirement**	N/A
CIDB Registration Required	None	**Validity Period**	60 Days
Site Meeting/Information Session	None		

ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:		**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**	
Section:	Municipality	**Section**:	Supply Chain Management
Contact Person:	**Mr. Neil Hendrikse**	**Contact Person:**	**Nico Quinn**
Tel:	023 55 11 019	**Tel:**	023 55 11 019
Email:	**nhendrikse@laingsburg.gov.za**	**Email:**	**scm@laingsburg.gov.za**
Authorised by:		**Mr. J. Booysen**	**Municipal Manager**

PART A
INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (*NAME OF MUNICIPALITY/ MUNICIPAL ENTITY*)					
BID NUMBER:	**SCM-Q-2026-27-031**	CLOSING DATE:	**22 OCTOBER 2026**	CLOSING TIME:	**12:00**
DESCRIPTION	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).					

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT *(STREET ADDRESS*

MUNICIPAL BUILDINGS
PRIVATE BAG X4
02 VAN RIEBEECK STREET
LAINGSBURG
6900

SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
TAX COMPLIANCE STATUS	TCS PIN:		**OR**	CSD No:	
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No	

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE **IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR **THE GOODS /SERVICES /WORKS OFFERED?**	☐Yes ☐No [IF YES, ANSWER PART B:3]
TOTAL NUMBER OF ITEMS OFFERED		**TOTAL BID PRICE**	**R**
SIGNATURE OF BIDDER	……	**DATE**	
CAPACITY UNDER WHICH THIS BID IS SIGNED			

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		**TECHNICAL INFORMATION MAY BE DIRECTED TO:**	
DEPARTMENT	Laingsburg Municipality	CONTACT PERSON	NEIL HENDRIKSE
CONTACT PERSON	NICO QUINN	TELEPHONE NUMBER	023-5511019
TELEPHONE NUMBER	023-5511019	FACSIMILE NUMBER	023-5511019
FACSIMILE NUMBER	023-5511019	E-MAIL ADDRESS	nhendrikse@laingsburg.gov.za
E-MAIL ADDRESS	scm@laingsburg.gov.za		

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.

1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**

1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.

2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.

2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.

2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.

2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.

2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.

2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	☐ YES ☐ NO
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	☐ YES ☐ NO
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	☐ YES ☐ NO
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.

SIGNATURE OF BIDDER: ……

CAPACITY UNDER WHICH THIS BID IS SIGNED: ……

DATE: ……...

4. DECLARATION OF INTEREST

4.1. No bid will be accepted from persons in the service of the state[1].

4.2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

4.3. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

4.3.1. Full Name of bidder or his or her representative:

……...

4.3.2. Identity Number:

……...

4.3.3. Position occupied in the Company (director, trustee, hareholder[2]):

……...

4.3.4. Company Registration Number:

……...

4.3.5. Tax Reference Number:

……...

4.3.6. VAT Registration Number:

……...

4.3.7. The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.

4.3.8. Are you presently in the service of the state? **YES / NO**

a) If yes, furnish particulars: ……..

……...

[1]MSCM Regulations: "in the service of the state" means to be –

(a) A member of –
  (i) Any municipal council;
  (ii) Any provincial legislature; or
  (iii) The national Assembly or the national Council of provinces;

(b) A member of the board of directors of any municipal entity;
(c) An official of any municipality or municipal entity;
(d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
(e) A member of the accounting authority of any national or provincial public entity; or
(f) An employee of Parliament or a provincial legislature.

[2] Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

4.3.9. Have you been in the service of the state for the past twelve months? **YES / NO**

a) If yes, furnish particulars: ……..

……...

4.3.10. Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

a) If yes, furnish particulars: ……..

……...

4.3.11. Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**

a) If yes, furnish particulars: ……..

……...

4.3.12. Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

a) If yes, furnish particulars: ……..

……...

4.3.13. Are any spouse, child or parent of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**

a) If yes, furnish particulars: …….

……...

4.3.14. Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract?
YES / NO

a) If yes, furnish particulars: …….

……...

4.4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

…….. ……..
Signature **Date**

…… ……
Capacity **Name of Bidder**

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

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1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 The applicable preference point system for this tender is the 80/20 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

(a) Price; and
(b) Specific Goals.

1.4 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.5 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **"tender"** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
(b) **"price"** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
(c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
(d) **"tender for income-generating contracts"** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and

(e) **"the Act"** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80 / 20 OR 90 / 10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 - \frac{Pt - P\,min}{P\,min}\right) \quad \text{or} \quad Ps = 90\left(1 - \frac{Pt - P\,min}{P\,min}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 **or** **90/10**

$$Ps = 80\left(1 + \frac{Pt - P\,max}{P\,max}\right) \text{ or } \quad Ps = 90\left(1 + \frac{Pt - P\,max}{Pmax}\right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender.

For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of —

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the tables below.

At least **50%** of the **20 / 10 points** will be allocated to promote this goal and points will be allocated in terms of the BBBEE scorecard as follows

B-BBEE Status Level of Contributor	Number of Points for Preference (80/20)	Number of Points for Preference (90/10)
1	10	5
2	9	4.5
3	7	3
4	6	2.5
5	4	2
6	3	1.5
7	2	1
8	1	0.5
Non-compliant contributor	0	0

Tenderer must submit proof of its B-BBEE status level contributor (scorecard).

A tenderer failing to submit proof of B-BBEE status level of contributor –

- may only score in terms of the **80 / 90 points** formula for price; and
- scores **0 points** for BBBEE status level of contributor, which is in line with section 2 (1) (d) (i) of the Act, where the supplier or service provider did not provide proof thereof.

B-BBEE Status Level of Contributor points claimed: = …… (maximum of 10 or 5 points)

A maximum of **10 / 5** of the **20 / 10 points** will be allocated as follows:

Locality of supplier/ Local Labour	Points (80/20)	Points (90/10)
Within the boundaries of the municipality	10	5
Outside of the boundaries of the Municipality	0	0

Tenderer failing to submit proof of required evidence to claim preferences for specific goals –

- may only score in terms of the **80 / 90 points** formula for price; and
- scores **0 points** out of **10 / 5** of the relevant specific goals where the supplier or service provider did not stipulate.

Locality of supplier / Local Labour points claimed: = …… (maximum of 10 or 5 points)

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm…….

4.4. Company registration number: ……...

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

i) The information furnished is true and correct;

ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;

i) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;

iii) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –

(a) disqualify the person from the tendering process;

(b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;

(c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;

(d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and

(e) forward the matter for criminal prosecution, if deemed necessary.

	.....
	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	.....
DATE:	.....
ADDRESS:	.....
	.....
	.....
	.....

5. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

5.1. This Municipal Bidding Document must form part of all bids invited.

5.2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.

5.3. The bid of any bidder may be rejected if that bidder, or any of its directors have:

5.3.1. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
5.3.2. been convicted for fraud or corruption during the past five years;
5.3.3. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
5.3.4. Been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).

5.4. **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the *audi alteram partem* rule was applied). **The Database of Restricted Suppliers now resides on the National Treasury's website(**www.treasury.gov.za**) and can be accessed by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? **The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.**	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		

Item	Question	Yes	No
4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		

CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) ……..……..……
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

……... **……..**
Signature **Date**

……. **……..**
Position **Name of Bidder**

6. CERTIFICATE OF INDEPENDENT BID DETERMINATION

6.1. This Municipal Bidding Document (MBD) must form part of all bids[1] invited.

6.2. Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).[2] Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.

6.3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:

6.3.1. take all reasonable steps to prevent such abuse;

6.3.2. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and

6.3.3. Cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.

6.4. This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.

6.5. In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

[1] Includes price quotations, advertised competitive bids, limited bids and proposals.

[2] Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

I, the undersigned, in submitting the accompanying bid:

SCM-Q-2026-27-031 - SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT

(Bid Number and Description)

in response to the invitation for the bid made by:

LAINGSBURG MUNICIPALITY

(Name of Municipality)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:

(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word “competitor” shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:

    (a) has been requested to submit a bid in response to this bid invitation;
    (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
    (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6.6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium[3] will not be construed as collusive bidding.

6.7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:

6.7.1. prices;

6.7.2. geographical area where product or service will be rendered (market allocation)

6.7.3. methods, factors or formulas used to calculate prices;

6.7.4. the intention or decision to submit or not to submit, a bid;

6.7.5. the submission of a bid which does not meet the specifications and conditions of the bid; or

6.7.6. Bidding with the intention not to win the bid.

6.8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.

6.9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

[3] Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

6.10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

……	……
Signature	**Date**
……	……
Position	**Name of Bidder**

LAINGSBURG MUNICIPALITY
CERTIFICATE FOR PAYMENT OF MUNICIPAL SERVICES
(To be signed in the presence of a Commissioner of Oaths)

I**, the undersigned, in submitting the accompanying bid, declare that I am duly authorised to act on behalf of:**	(name of the enterprise)

Hereby acknowledges that according to SCM Regulation 38(1) (d) (i), the Municipality may reject the tender of the tenderer if any municipal rates and taxes or municipal service charges owed by the Tenderer or any of its directors/members/partners to the Laingsburg Municipality, or to any other municipality or municipal entity, are in arrears for more than 3 (three) months.

That to the best of my personal knowledge, neither the firm nor any director/member/partner of said firm is in arrears on any of its municipal accounts with any municipality in the Republic of South Africa, for a period longer than 3 (three) months.

If the value of the transaction is expected to exceed R10 million (VAT included) I certify that the bidder has no undisputed commitments for municipal services towards a **Municipality** in respect of which payment is overdue for more than 30 days;

PHYSICAL BUSINESS ADDRESS(ES) OF THE TENDERER	**MUNICIPAL ACCOUNT NUMBER**

FURTHER DETAILS OF THE BIDDER'S Director / Shareholder / Partners, etc.:

Director / Shareholder / partner	**Physical address of the Business**	**Municipal Account number(s)**	**Physical residential address of the Director / shareholder / partner**	**Municipal Account number(s)**

NB: **Please attach** certified copy(ies) of ID document(s)

Number of sheets appended by the tenderer to this schedule (If nil, enter NIL)	

Therefore hereby agrees and authorises the Laingsburg Municipality to deduct the full amount outstanding by the Tenderer or any of its directors/members/partners from any payment due to the tenderer; and			
I further hereby certify that the information set out in this schedule and/or attachment(s) hereto is true and correct. The Tenderer acknowledges that failure to properly and truthfully complete this schedule may result in the tender being disqualified, and/or in the event that the tenderer is successful, the cancellation of the contract.			
NAME (PRINT)		**SIGNATURE**	
CAPACITY		**DATE**	
NAME OF ENTERPRISE			

COMMISSIONER OF OATHS Signed and sworn to before me at _____, on this _____day of _____ 20__ by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience. **COMMISSIONER OF OATHS:-** Position: _____ Address: _____ Tel: _____	**Apply official stamp of authority on this page:**

QUOTATION FORM

1. I / We …… (full name of Bidder) the

   undersigned in my capacity as ……..... of the

   firm …… hereby

   offer to Laingsburg Municipality herein represented by the Senior Manager: FINANCIAL AND COMPLIANCE SERVICES (hereafter referred to as the MES), to supply and deliver the goods described in accordance with the specification and conditions of contract to the entire satisfaction of the MES and subject to the conditions of bid, for the amount indicated hereunder:

   Refer to the pricing schedule: **R** ……

   Address of Bidder: ……

   ……

   ……

   Telephone No: ……

   Banker: ……

   Branch: ……

2. I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of bid of this bid form and that I / we accept the conditions in all respects.

3. I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of my / our bid and that I / We elect domicillium citandi et executandi in the Republic at:

   ……

4. I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our bid: that the price quoted cover all the work items specification in the bid documents and that the price covers all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

_____ _____

DATE **SIGNATURE OF BIDDER**

_____ _____

DATE **WITNESS**

SIGNATORY OF AUTHORITY

A. COMPANIES

If a Bidder is a company, a certified copy of the resolution by the board of directors, duly signed, authorizing the person who signs this bid to do so, as well as to sign any contract resulting from this bid and any other documents and correspondence in connection with this bid and/or contract on behalf of the company must be submitted with this bid, that is, before the closing time and date of the bid

AUTHORITY BY BOARD OF DIRECTORS

By resolution passed by the Board of Directors on _____20_____,

Mr./Mrs._____ (whose signature appears below) has been duly authorized to sign all documents in connection with this bid on behalf

of_____ (Name of Company) in

his/her capacity as _____

Full Name of Director	Residential address	Signature

Sign on behalf of company		**Date**	
Print Name:			
Witness 1:		**Witness 2:**	

B. SOLE PROPRIETOR (SINGLE OWNER BUSINESS)

I, _____ the undersigned, hereby

Confirm that I am the sole owner of the business trading as_____

Sign on behalf of company		**Date**	
Print Name:			
Witness 1:		**Witness 2:**	

C. PARTNERSHIPS

We, the undersigned partners in the business trading as_____ hereby authorize Mr. /Ms. _____to sign this bid as well as any contract resulting from the bid and any other documents and correspondence in connection with this bid and /or contract for and on behalf of _____ (name of firm)

The following particulars in respect of every partner must be furnished and signed by every partner:

Full Name of Director	Residential address	Signature

Sign on behalf of company		**Date**	
Print Name:			
Witness 1:		**Witness 2:**	

C. CLOSED CORPORATION

In the case of a close corporation submitting a bid, a resolution by its members, authorizing a member or other official of the corporation to sign the documents on their behalf, shall be included with the bid.

By resolution of members at a meeting on_____ 20_____ at_____

_____Mr. /Ms., _____whose

signature appears below, has been authorized to sign all documents in connection with this bid on

behalf of (Name of Close Corporation)_____

Full Name of Director	Residential address	Signature

Sign on behalf of company		**Date**	
Print Name:			
Witness 1:		**Witness 2:**	

LAINGSBURG MUNICIPALITY	
SPECIFICATIONS / TERMS OF REFERENCE	
FWPQ Number:	**SCM-Q-2026-27-031**
FWPQ Description:	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**

1. Background

1. Laingsburg Municipality invites suitably experienced and qualified service providers to bid for SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT.

2. Current State

2.1. The Municipality requires Traffic and Law Enforcement Uniforms for the Community Services Department.

3. Scope of Work

3.1. These are the specifications for the SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT.

4. Invalid Bids

4.1. The following will render the bid invalid:

4.1.1. The bid is not submitted on the official Form of Offer;
4.1.2. The bid document is not completed in non-erasable handwritten, or printed, ink, or toner;
4.1.3. The Form of Offer has not been signed with an original signature and price is omitted;
4.1.4. The Form of Offer is signed, but the name of the bidder is not stated, or is indecipherable.

5. Non-Responsive Bids

5.1. Valid bids will be declared non-responsive and eliminated from further evaluation if:

5.1.1. The bidder has been listed on the National Treasury's Register for Tender Defaulters in terms of the Prevention and combating of Corrupt Activities Act, Act 12 of 2004, or has been listed of the National Treasury's List of Restricted Suppliers and who is therefore prohibited from doing business with the public sector.
5.1.2. The bidder is prohibited from doing business with the Laingsburg Municipality.
5.1.3. The bidder does not comply with the Specification(s).
5.1.4. The bidder does not comply with the instructions as contained in the Price Schedule and/or Contract Price Adjustments and Rate of Exchange Variation (where applicable).
5.1.5. The bidder does not comply with the production of local content (if applicable)

5.2. Bidders will be declared non-responsive if the tenderer fails to adhere to a written request (within the specified period set out in such request) to:

5.2.1. Comply with the general conditions applicable to tenders as set out in the Laingsburg Municipality's SCM Policy;
5.2.2. Comply with one or more of the provisions contained in the Conditions of Tender.
5.2.3. Comply with any other terms and conditions of the bid as contained in the bid documents;
5.2.4. Register on the Central Supplier Database;
5.2.5. Complete and/or sign any declarations and or/authorisations;
5.2.6. Submit an original valid tax clearance certificate or tax compliance pin from the South African Revenue Services (SARS) certifying that the taxes of the bidder are in order;
5.2.7. Comply with any applicable Bargaining Council agreements where applicable;

5.3. 5.3. Paragraph 5.1 & 5.2 above are not closed lists.

6. General Specifications

6.1. The Municipality reserves the right to accept alternative bids. The Municipality is not bound to accept the lowest or any bid and reserve the right to accept any bid either wholly or a part thereof.
6.2. The submission of a bid signifies complete acceptance of the conditions contained in these instructions, the form of bid and the annexures.
6.3. Bids may only be submitted on the official bidding document. The bidding documents must be fully completed and signed.

7. SPECIFICATION REQUIREMENTS

7.1. Full specifications are listed on Annexure A.

8. QUALIFIED BIDS

8.1. Qualified bids may be disregarded at the discretion of the Municipality.

9. DOCUMENTATION REQUIRED

9.1. **THE FOLLOWING DOCUMENTATION MUST BE SUBMITTED AS PART OF THE FWPQ**:

9.1.1. Certified ID Copy of Company Directors
9.1.2. Tax Compliance Pin and/or Tax Clearance Certificate
9.1.3. Valid BBBEE Certificate or Sworn Affidavit
9.1.4. Latest Municipal Account / Lease Agreement
9.1.5. Central Supplier Database (CSD) Number

10. OCCUPATIONAL HEALTH AND SAFETY REQUIREMENTS

10.1.1. The service provider must adhere to all statutory requirements.

11. PRICING REQUIREMENTS

11.1. Bid prices must be in ZAR Currency (Rand).
11.2. The rates must remain firm for the period of 12 months.
11.3. Rates must be inclusive of Value-added-Tax of 15%

12. EVALUATION

12.1. Bids will be evaluated on a comparative basis, which is the reason for the design of the bid specification.
12.2. All bids received shall be evaluated in accordance with the Municipal Finance Management Act, Act 56 of 2003 (read with its accompanying supply chain management regulations), Laingsburg SCM Policy, and the Preferential Procurement Policy Framework Act, Act 5 of 2000 (read with its accompanying regulations).
12.3. Points will be awarded to bidders who are eligible for preferences in terms of **LBM 6.1**: Preference Point Claim Schedule (where preferences are granted in respect of B-BBEE contribution).

13. DELIVERY

13.1. Bidders will be responsible for the delivery to and offloading of the traffic uniforms at the Municipal Stores at 02 Van Riebeeck Street, Laingsburg.

13.1.1. Mondays to Thursdays: 08:30am till 12:00pm and 13:45pm to 15:00pm

13.1.2. Fridays: 08:30am till 12:00pm

13.2. Deliveries outside these times will not be accepted.
13.3 The delivery must take place within **seven (7)** days from date of official order.
13.3. Delivery must be accompanied with a delivery note and valid tax invoice.
13.4. Delivery of products must include the off-loading thereof at the supplier's own risk and cost to the designated delivery addresses as indicated above.
13.5. Bidders must supply and ensure their own labour for the offloading of the products at the designated Municipal stores.
13.6. An official order must be issued before any delivery may be made to the Municipality.
13.7. It will be required from the supplier to keep stock of products or to ensure that a full delivery takes place according to the order quantities.

13.8. No part deliveries will be accepted, and Tax Invoices must accompany all deliveries.

LAINGSBURG MUNICIPALITY	
PRICING SCHEDULE / BILL OF QUANTITIES	
FWPQ Number:	**SCM-Q-2026-27-031**
FWPQ Description:	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**
PLEASE NOTE:	1. Prices quoted must be inclusive of **VAT**. 2. Document **MUST** be completed in non-erasable black ink. 3. Please complete the attached Bill of Quantities. 4. The quantities provided below are estimated annual requirements for pricing purposes only. 5. The Municipality reserves the right to order more or less than the estimated quantities based on actual operational needs. 6. Payment will be made based on actual quantities delivered and verified.

SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT					
Item	**Description**	**Unit**	**Quantity**	**Unit (R)**	**Total (R)**
Formal step out trouser - Magnum Trousers					
1	Size 30	No	3		
2	Size 38	No	6		
3	Size 40	No	2		
4	Size 48	No	2		
Formal step out Skirts – Formal Skirts (Traffic Blue)					
1	Sizes: L	No	1		
2	Sizes: XXL	No	1		
Glad neck short sleeve shirt					
1	Size: M	No	5		
2	Size: L	No	13		
3	Size: XL	No	5		
Ladies bow tie					
1	One-size-fits-all	No	2		
Men’s Tie					

1	One-size-fits-all	No	3		
Short sleeve T-shirt					
1	Size: M	No	3		
2	Size: L	No	5		
3	Size: XL	No	2		
Black Parabellum Shoe (SABS)					
1	Size 7 – Normal (Parabellum Chelsea Shoe or equivalent)	No	3		
2	Size 8 - Normal	No	1		
Green cross –ladies slip on with zip					
1	Size: 5	No	1		
2	Size: 6	No	1		
Reflective Jacket with removable sleeves					
1	Sizes: XL	No	6		
Reflective Jacket with removable sleeves – Clerk of the Court (Yellow)					
1	Sizes: XL	No	3		
V-neck sleeveless pullover					
1	Size: M	No	2		
2	Size: L	No	2		
3	Size: XL	No	5		
V-neck combat jerseys					
1	Size: M	No	2		
2	Size: L	No	2		
3	Size: XL	No	5		
Parka Jacket					
1	Size: M	No	1		
2	Size: XL	No	4		
Rain Jackets					
1	Sizes: M	No	1		

2	Sizes: XL	No	4		
Rain Trousers					
1	Sizes: M	No	1		
2	Sizes: XL	No	4		
Traffic Blue Socks					
1	Traffic Blue Socks 5 Pair_ Summer calf length socks (One-size-fits-all)	No	12		
Traffic Blue Socks					
1	Traffic Blue Socks 5 Pair_ Winter knee high socks (One-size-fits-all)	No	16		
Cap Baseball Navy (with logo embroid & Traffic on the back) – without ranks					
1	Caps Baseball Navy (One-size-fits-all)	No	12		
Cap Baseball Navy (with logo embroid & Traffic on the back) – with ranks					
1	Caps Baseball Navy (One-size-fits-all) – 4 Leaves	No	4		
2	Caps Baseball Navy (One-size-fits-all) – 6 Leaves	No	1		
Men's Stepout formal cap with and without ranks					
1	Formal Cap: 4 Oak Leaves	No	1		
1	Formal Cap: Blank	No	1		
Badges: Traffic					
1	**Mettlette ID Shield – Royal Blue Base** Mr. N.A Hendrikse (x2) Mrs. C.M Saaiman (x2) Mr. J.C Willemse (x2) Mr. D.K Makhanda (x2) Ms. J.C Nel (x2)	No	10		
Metal Cap Badge					
1	**Laingsburg Traffic Services**	No	1		
Vynel combat belt with Traffic logo on buckle					
1	Size: 30	No	1		
2	Size: 38	No	2		

3	Size: 40	No	1		
4	Size: 48	No	1		
Epiletts (Epaulets)					
1	Epiletts – 1 Silver Bar	No	8		
2	Epiletts – 4 Gold Wreath + 1 Gold Button	No	3		
3	Epiletts – 6 Gold Wreath + 1 Gold Button	No	2		
Georgettes					
1	Georgettes – 4 Gold Wreath + 1 Gold Button	No	3		
2	Georgettes – 6 Gold Wreath + 1 Gold Button	No	2		
TOTAL					

SUPPLY AND DELIVERY OF NEIGHBORHOOD-WATCH UNIFORMS					
Item	**Description**	**Unit**	**Quantity**	**Unit (R)**	**Total (R)**
Combat Trousers					
1	Size 30	No	2		
2	Size 34	No	2		
3	Size 36	No	2		
4	Size 40	No	2		
Glad neck short sleeve shirt					
1	Size: S	No	2		
2	Size: M	No	2		
3	Size: L	No	4		
Magnum Boot					
1	Size 2	No	1		
Vynel combat belt with Law Enforcement logo on buckle					
1	Size 30	No	2		
2	Size 34	No	2		

3	Size 36	No	2		
4	Size 40	No	2		
Reflective Jacket with removable sleeves					
1	Sizes: M	No	6		
2	Sizes: XL	No	2		
V-neck sleeveless pullover					
1	Size: M	No	3		
2	Size: L	No	1		
V-neck combat jerseys					
1	Size: M	No	3		
2	Size: L	No	1		
TOTAL					

NB: Please Note: Round off to the last two (2) decimals

Price of delivery must be included in the price

VALUE ADDED TAX

Where the value of taxable supplies to be made by a bidder under a written contractual obligation will exceed **R2 300 000,00 (R2.3 million) in any consecutive 12-month period**, the bidder is responsible for registering with the South African Revenue Service (SARS) as a VAT vendor, subject to the requirements of the Value-Added Tax Act, 1991. The compulsory VAT-registration threshold increased from R1 million to R2.3 million with effect from **1 April 2026**.

All prices submitted by a registered VAT vendor must be **inclusive of VAT at the applicable rate**, currently **15% for standard-rated supplies**, and the VAT amount must be shown separately and clearly on every invoice submitted to the Municipality. A bidder that is not registered as a VAT vendor may not levy or charge VAT.

A **full tax invoice** is required where the consideration for a taxable supply, including VAT, **exceeds R5 000**. The invoice must contain all information prescribed by the Value-Added Tax Act, including the words “Tax Invoice”, “VAT Invoice” or “Invoice”; the supplier’s name, address and VAT-registration number; the recipient’s name, address and, where the recipient is a registered VAT vendor, its VAT-registration number; a unique serial number; the date of issue; an accurate description and quantity or volume of the goods or services supplied; and the value of the supply, VAT charged and total consideration.

The VAT-registration number of **Laingsburg Municipality is 4000846362**, and this number must be reflected on all full tax invoices issued to the Municipality.

Signature of Bidder: _____

Date: _____

LAINGSBURG MUNICIPALITY	
Form of Offer and Acceptance	
FWPQ Number:	**SCM-Q-2026-27-031**
FWPQ Description:	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**

1. Part A: OFFER

1.1. The Laingsburg Municipality has solicited offers to enter into a contract in respect of the abovementioned works.

1.2. The bidder, identified in the Offer signature block, has examined the draft contract as listed in the Acceptance section and agreed to provide this Offer.

1.3. By the representative of the Bidder, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance, the Bidder offers to perform all of the obligations and liabilities of the Laingsburg Municipality under the contract, including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the Contract Data.

2. THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VAT IS:	

3. This Offer may be accepted by the Laingsburg Municipality by signing the Acceptance part of this Form of Offer and Acceptance and returning one copy of this document to the Tenderer, whereupon the Tenderer becomes the party named as the **Contractor** in the conditions of contract

Signature(s)			
Name(s)			
Capacity			
For the tenderer:	*(Insert name and address of organisation)*		
Name of witness:		**Date**	
Signature of witness:			

LAINGSBURG MUNICIPALITY	
Form of Offer and Acceptance	
FWPQ Number:	**SCM-Q-2026-27-031**
FWPQ Description:	**SUPPLY AND DELIVERY OF TRAFFIC UNIFORMS & LAW ENFORCEMENT**

4. Part B: ACCEPTANCE

4.1. By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the conditions of contract identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

4.2. Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules as well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of Offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in this Schedule.

4.3. It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

Signature(s):			
Name(s):			
Capacity:			
For the Employer:	**Laingsburg Municipality** **02 Van Riebeeck Street** **LAINGSBURG, 6900**		
Name of witness:		**Date:**	
Signature of witness:			

DECLARATION BY BIDDER			
I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of bid of this bid form and that I / we accept the conditions in all respects.			
I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of *my / our tender and that I / we elect domicillium citandi et executandi in the Republic at:			
I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender: that the price quoted cover all the work items specification in the tender documents and that the price covers all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.			
NAME (PRINT)		**SIGNATURE**	
CAPACITY		**DATE**	
NAME OF ENTERPRISE			
WITNESS 1		**WITNESS 2**	

Item no	Description specification for the supply and delivery of Uniform (Traffic Services)	
1	**Jersey**	
	Traffic blue; 100% Acrylic, flat knit 10gauge; Fully washable; V-neck; Long sleeve with set in sleeves; Ribbed cuff and waistband; Woven fabric elbow patches and shoulder straps to match; Shoulder straps to allow the wearing of epaulettes and flashes Sizes: XS-4XL	
	Size	**Qty**
	Medium	2
	Large	2
	X-Large	5
2	**Pull over**	
	Traffic blue; 100% Acrylic, flat knit 10gauge; Fully washable; V-neck; Double welt; Blind stitched waistband; Woven fabric shoulder straps to allow the wearing of epaulettes and flashes Sizes: XS-4XL	
	Size	**Qty**
	Medium	2
	Large	2
	X-Large	5
3	**Short sleeve shirt** Traffic blue; 65% Polyester| 35% cotton; Heavy weight; Magnum style; Glad neck collar; Shoulder straps for epaulettes; Plain front with 5 buttons; Pleated pockets with three pointed Velcro tipped flaps with mock buttons; No top button or button hole; Pen hole slit in left pocket flap;	

	Permanent stitching down shirt front; Collar; Pocket flaps and shoulder straps top stitched Sizes: XS-4XL	
	Size	**Qty**
	Medium	5
	Large	13
	X-Large	5
4	**Formal step out trouser** Traffic blue; 55% Trevira| 45% wool; Magnum style; Plain waistband with 65mm belt loops; Rubberized waistband insert; Metal zip fly with French bearer; Pleats on either sides of zip; Two slanted side pockets; One jetted hip pocket with button; Fob pocket; High quality woven polyester/cotton pocketing; Chain stitched seat and side seam; Stress points bar-tacked; Finished blind stitched bottoms Sizes: 26-48	
	Size	**Qty**
	30	3
	38	6
	40	2
	48	2
5	Summer calf length socks Traffic blue; 65% wool| 35% Nylon blend; Half hose with re-enforced heel and toe; Hard wearing; Odour free;	
	Size	**Qty**
	One size fits all	12
6	Winter knee high socks Traffic blue; 65% wool| 35% Nylon blend; Hard wearing with re-enforced heel and toe; Odour free;	

	Size	**Qty**
	One size fits all	16
7	Skirt Traffic blue; 55% Trevira| 45% wool; Self-material waistband with 65mm belt loops; Lining zip at back; 3panel with kick pleat at the back; Finished blind stitched bottoms Sizes: 28-48	
	Size	**Qty**
	XL	1
	XXL	1
8	Ladies bow tie Royal Blue 100% polyester; Woven lining; washable	
	Size	**Qty**
	One size fits all	2
9	Men's Tie Blue silk with embroided traffic logo 100% Polyester; Woven lining; Washable; 142cm long; 8cm wide at widest point	
	Size	**Qty**
	One size fits all	3
10	Parka jacket - Hip length with side zips or equivalent 65 % Polyester 35 % Cotton Colour: Navy Style: Double collar Quilted body and sleeves Zip front with storm flap Two breast pockets With epaulettes Two slant hand warmer side pockets Plain bottom. No elasticated waist 20 cm longer than windbreaker style	

Sizes: XS-4XL

Size	Qty
M	1
XL	4

11

Reflective Jacket with removable sleeves

Main colour: Day-Glo yellow & orange, Silver reflective;
100% polyester knit fabric;
Detachable sleeves- zip front-mandarin collar-elasticated waistband;
50mm reflective tape around chest and waist; Shoulder straps for epaulettes;
Main body- yellow;
Contrast- day-glow orange- collar, waistband, sleeves
Badge- Reflective Traffic star on left front/
Reflective Law Enforcement badge on right front, water resistant
Printing: Traffic/ Law Enforcement in silver reflective on day-glow yellow fabric-Large on back, Water resistant
Sizes: S- 4XL

Size	Qty
XL	6

12

Rain jacket





Padded – thin, light weight and warm insulation.

Lined articulated hood moves with the weares' head for improved safety.
Large inside pocket accommodates detachable hood.
Day-glo yellow shoulder panels for day-time visibility
Side reflective arrows for night-time visibility.
Double storm flaps over front zip to keep water out.
Seams sealed with hot melt tape to keep water out.
Front bellows patch pockets press stud flaps.
Fleece lined collar and cuffs for comfort and warmth.
Elasticated cord in back hem so no adjusting required.
Optional reflective or moulded badges.

Size	Qty
M	1

	XL	4
13	Rain trouser Sizes: S – 5XL Elasticated waistband with draw cord Gusset with zip in leg to allow trousers to lift over boots Unlined. All seams sealed with hot melt to ensure a totally waterproof garment 	
	Size	**Qty**
	M	1
	XL	4
14	Baseball Caps with and without ranks Navy Polyester 6 Panel Baseball Cap Curved Peak with embroidered Fern or Oak leafs Stitched Eyelets Covered Velcro Fastener Front: Embroided Badge: Back: Embroided Traffic/ Law Enforcement	
	Description	**Qty**
	without ranks Traffic	12
	with rank (4 leaves)	4
	with rank (6 leaves)	1
15	Men's Stepout formal cap with and without ranks Plain weave Traffic blue cap with royal blue band, covered peak with embroidered Fern or Oak leafs.	
	Description	**Qty**
	with 4 Oak leaves	1
16	Parabellum Chelsea Shoe or equivalent  Black Withstand high temperature. Plain vamp Non-lace up parabellum with full upper leather. Thick rubber sole. Made in South Africa Ref: 14045 Breathable lining	
	Size	**Qty**
	7	3
	Parabellum Male Shoe or equivalent	

17	Black Withstand high temperature. Plain vamp Non-lace up parabellum with full upper leather. Thick rubber sole. Made in South Africa Ref: 14045 Breathable lining 	
	Size	**Qty**
	8	1
18	Green cross –ladies slip on with zip	
	Size	**Qty**
	Size: 5 Size: 6	1 1
19	Traffic Badges Mettlette ID Shield Royal Blue base Gold plated Traffic Star with epoxy coated Municipal logo in centre Epoxy coated name bar with South African Flag Attachment method to be 3 pins **Officers Names:** NA Hendrikse (x2) CM Saaiman (x2) JC Willemse (x2) DK Makanda (x2) JC Nel (x2) 	
20	Metal Cap Badge Metal Type: Gold Plated Attachment Method: x 2 Screw Fittings Epoxy coated **NB: (Swartland to be replace by Laingsburg)** 	
21	Vynel combat belt with traffic logo on buckle  Black; 50mm wide; Canvas web belt with Traffic/ Law Enforcement emblem on buckle Sizes: XS- 4XL	

	Size	Qty
	30	1
	38	2
	40	1
	48	2

22

Georgettes per pair



Royal Blue base
1gold wreath + 1 gold button
2gold wreath + 1 gold button
3gold wreath + 1 gold button
4gold wreath + 1 gold button

Description	Qty
4 gold wreath + 1 gold button	3
6 gold wreath + 1 gold button	2

23

Epaulettes with Ranking per pair



Royal Blue base
Pocket sleeves style
Glued at the bottom
Epps 135mm - hard round inside capping
Differ per rank, comes with silver bars and gold wings & button
1gold wreath + 1 silver bar + 1 gold button
2 gold wreath + 1 gold button
2gold wreath + 1 silver bar + 1 gold button
3gold wreath + gold button
3gold wreath + 1 silver bar + 1 gold button
4gold wreath + 1 gold button
6gold wreath + 1 gold button



Description	Qty
1 silver bar	8
4 gold wreath+ 1 Gold button	3
6 gold wreath + 1 gold button	2

Item no	Description specification for the supply and delivery of Uniform (Law Enforcement Services)	
1	**Jersey**	
	Navy blue; 100% Acrylic, flat knit 10gauge; Fully washable; V-neck; Long sleeve with set in sleeves; Ribbed cuff and waistband; Woven fabric elbow patches and shoulder straps to match; Shoulder straps to allow the wearing of epaulettes and flashes Sizes: XS-4XL	
	Size	**Qty**
	Medium	3
	Large	1
2	**Pull over**	
	Navy blue; 100% Acrylic, flat knit 10gauge; Fully washable; V-neck; Double welt; Blind stitched waistband; Woven fabric shoulder straps to allow the wearing of epaulettes and flashes Sizes: XS-4XL	
	Size	**Qty**
	Medium	3
	Large	1
3	**Short sleeve shirt** Navy blue; 65% Polyester| 35% cotton; Heavy weight; Magnum style; Glad neck collar; Shoulder straps for epaulettes; Plain front with 5 buttons; Pleated pockets with three pointed Velcro tipped flaps with mock buttons; No top button or button hole; Pen hole slit in left pocket flap; Permanent stitching down shirt front;	

	Collar; Pocket flaps and shoulder straps top stitched Sizes: XS-4XL

Size	Qty
Small	2
Medium	2
Large	4

4	Combat Trouser Navy blue; 65% Polyester| 35% cotton; Two button front with metal zip; Patch pocket on right front; Belt loops to accommodate 50mm wide belt; Two straight side pockets; One hip pocket with Velcro closure; Self-material pocketing and waistband; One jetted back pocket re-enforced at edges with Velcro fastener; permanent front and back seams; Draw cord at bottom leg Sizes: 26-48

Size	Qty
30	2
34	2
36	2
40	2

5	Reflective Jacket with removable sleeves Main colour: Day-Glo yellow & orange, Silver reflective; 100% polyester knit fabric; Detachable sleeves- zip front-mandarin collar-elasticated waistband; 50mm reflective tape around chest and waist; Shoulder straps for epaulettes; Main body- yellow; Contrast- day-glow orange- collar, waistband, sleeves Badge- Reflective Traffic star on left front/ Reflective Law Enforcement badge on right front, water resistant Printing: Traffic/ Law Enforcement in silver reflective on day-glow yellow fabric-Large on back, Water resistant **Sizes: S- 4XL**

Size	Qty
Medium	6
XL	2

	Magnum Classic Boot or equivalent 

6	Black Leather upper Slip & Oil Resistant Shock Absorption **Unisex** Durable full-grain leather upper 1150 denier nylon mesh Moisture-wicking taibrelle lining to keep feet dry Heel stabiliser Channel stitched heel and toe for added strength Steel shank for stability EVA midsole for comfort and shock absorption Carbon rubber outsole for durability	

Size	Qty
Size: 2	1

19	Vynel combat belt with traffic logo on buckle Black; 50mm wide; Canvas web belt with Traffic/ Law Enforcement emblem on buckle Sizes: XS- 4XL	

Size	Qty
30	2
34	2
36	2
40	2