

Munisipaliteit

Munisipale-geboue
Privaatsak X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Faks No. (023) 5511 019

Laingsburg



Municipality

Municipal Buildings
Private Bag X4
LAINGSBURG, 6900
Tel. (023) 551 1019
Fax No. (023) 5511 019

E-pos / E-mail: scm@laingsburg.gov.za

NOTICE: 45/2021
TENDER: 07/2020/2021

PROVISION OF SHORT-TERM INSURANCE SERVICES

Tenders are hereby invited from service providers for the **PROVISION OF SHORT-TERM INSURANCE SERVICES FOR A PERIOD OF 3 YEARS.**

Functionality will be evaluated as an eligibility criterion. The eligibility criteria relate to the bidder's ability to provide a quality service to the municipality. The Bidder's experience and other criteria will be evaluated. Bidders scoring less than the minimum points will not meet the eligibility criteria and will therefore not be considered for further evaluation.

Completed tenders in a sealed envelope endorsed with: **"Tender 07/2020/2021 – Provision of Short-term Insurance Services for a period of 3 years"** must be placed in the tender box in the foyer between (08H00 – 15H00) at the Municipal Buildings, 02 Van Riebeeck Street, Laingsburg to reach the Municipal Manager not later than 12:00 pm on **11 June 2021**, after which tenders will be opened in public.

Tenders may only be submitted on the prescribed tender documents that are obtainable from **13 May 2021**, 08h00 at Laingsburg Municipality, 02 Van Riebeeck Street, Laingsburg, 6900 during office hours (08h00 – 15h00).

A non-refundable participation fee of **R 500-00 (Five Hundred Rand)**, is applicable. The fee must be deposited into the account of the Laingsburg Municipality at **Standard Bank**, Branch Code: **51108**, Account Number **203 247 663**. The reference number for confirmation of payment is **07/2020/2021 - Company Name**. Proof of payment of the participation fee should accompany your tender document when submitting it. Refer enquiries **only aforementioned** regard to Odette Noble at scm@laingsburg.gov.za.

Telegraphic, telephonic, facsimile, e-mailed and late bids will not be accepted.

The **bid must be valid for a period of 120 days** after the closing date. The bid will be subject to Council's Supply Chain Management Policy, the Preferential Procurement Policy Framework Act and Preferential Procurement Regulations, 2017.

The successful tenderer must also be registered and tax-compliant on the Centralised Supplier Database (CSD). Tenderers can register on www.csd.gov.za

All technical enquiries must be directed to:

Mr. K. Gertse

Laingsburg Municipality

E-mail: kgertse@laingsburg.gov.za



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J BOOYSEN

MUNICIPAL MANAGER

10 MAY 2021